

## CAISTER ACADEMY CAREERS PROGRAMME 2024-2025

		Term	Date From	Gatsby Benchmark	Employer/ External Agency Encounter
<b>Year 7</b> Focus: Self-awareness, identifying key skills and interests, linking this to further study and the world of work.	Access to independent and impartial Advice and Guidance (Level 6)	All year	04.09.24	8	
	Career information posters and displays in school corridors and classrooms	All Year	09.10.24	2 & 3	
	Access to resources and information in the careers area in the school library	All Year	04.09.24	2 & 3	
	Career of the week delivered in Tutor Time and through student emails.	All Year	30.10.24	2 & 4	
PHSE lessons	All year group to complete registration and induction on Unifrog	Autumn	20.10.24	2 & 3	
	Record of Achievement completion of future prospects and personal statement	Autumn	13.10.24	2 & 3	
	Focus Lessons: <ul style="list-style-type: none"> <li>• Careers and your future: Transitions, Stereotypes and Personal qualities</li> <li>• Careers and your future</li> <li>• Financial education</li> <li>• Transition points in your life</li> </ul>	Spring	26.02.25	1 & 3	
CEIAG activities	Employer Assembly	Autumn	14.11.24	5	Yes
	Employer Assembly	Autumn	11.11.24	5	Yes
	Tutor led activities during National Careers Week (3rd-8th March 2025) - Future First Alumni Videos	Spring	03.03.25	2, 4 & 5	

	UEA Future Stars Trip	Spring	06.03.25	2, 3, 4 & 7	Yes
	Into University Workshop- Becoming and Independent Learner	Spring	05.03.25	2, 3, 4 & 7	Yes
<b>Year 8</b> Focus: Investigating careers and different sectors. Understanding Labour Market Information	Access to independent and impartial Advice and Guidance (Level 6)	All year	04.09.24	8	
	Career posters and displays in school corridors and classrooms	All Year	09.10.24	2 & 3	
	Access to resources and information in the careers area in the school library	All Year	04.09.24	2 & 3	
	Career of the week delivered in Tutor Time and through student emails.	All Year	30.10.24	2 & 4	
PHSE lessons	Record of Achievement completion of future prospects and personal statement	Autumn	13.10.24	2 & 3	
	Focus Lessons: <ul style="list-style-type: none"> <li>Labour Market Information – Exploring Careers</li> <li>Employability skills</li> <li>Exploring careers</li> <li>Career choices</li> <li>Career interest and jobs</li> </ul>	Autumn	30.10.24	1,2,3 & 4	
	All year group to complete registration and induction on Unifrog	Spring	20.10.24	2 & 3	
	Completing the personality quiz on Unifrog	Spring	20.10.24	2 & 3	
	Focus Lessons: <ul style="list-style-type: none"> <li>Desert Island living</li> <li>Building a community</li> <li>Making decisions and priorities</li> </ul>	Summer	15.04.25	2 & 3	
	Employer Assembly	Autumn	14.10.24	5	Yes
	Employer Assembly	Autumn	11.11.24	5	Yes
	Tutor led activities during National Careers Week (3rd-8th March 2025) Future First Alumni Videos	Spring	03.03.25	2, 4 & 5	

	Year assembly on National Careers Week	Spring	04.03.25	2, 3, 4 & 7	Yes
	UEA assembly	Summer	29.05.25	2,3,4 & 5	Yes
	Into University Workshop- Pathway to success	Spring	05.03.25	2, 4, 5, 6 & 7	Yes
	Further Education Lunch Time drop ins	All Year	03.11.24	2, 3, 4 & 7	Yes
<b>Year 9</b> Focus: Decision Making and introducing post 16 career pathways	Access to independent and impartial Advice and Guidance (Level 6)	All year	04.09.24	8	
	Career posters and displays in school corridors and classrooms	All Year	09.10.24	2 & 3	
	Access to resources and information in the careers area in the school library	All Year	04.09.24	2 & 3	
	Career of the week delivered in Tutor Time and through student emails.	All Year	30.10.24	2 & 4	
PHSE lessons	Record of Achievement completion of future prospects and personal statement	Autumn	13.10.24	2 & 3	
	All year group to complete registration and induction on Unifrog	Autumn	20.10.24	2 & 3	
	Completing the personality quiz on Unifrog	Autumn	20.10.24	2 & 3	
	Focus Lessons: <ul style="list-style-type: none"> <li>• Employment and Financial Life Skills</li> <li>• From failure to success</li> <li>• The importance of happiness</li> <li>• Life without sleep</li> </ul>	Spring	04.01.25	1 & 3	
	Focus Lessons: <ul style="list-style-type: none"> <li>• Exploring Britishness and British values</li> <li>• What are human rights?</li> <li>• Exploring human rights</li> </ul>	Summer	15.04.25		
CEIAG activities	Food Security and Agriculture Unlocked Conference	Autumn	26.09.24	2, 3, 5	Yes
	UEA Languages Trip (A student abroad)	Autumn	08.11.24	2, 3, 4 & 7	Yes

Please note: Any company willing to give Year 10 students the opportunity to gain work experience for one week placement in July 2024 please contact careers@caisteracademy.org.uk	Employer Assembly	Autumn	14.10.24	5	Yes
	Employer Assembly	Spring	11.11.24	5	Yes
	Tutor led activities during National Careers Week (3rd-8th March 2025) Future First Alumni Videos	Spring	03.03.25	2, 4 & 5	
	Year assembly on National Careers Week	Spring	04.03.25	2, 4 & 5	Yes
	Year Assembly on GCSE options	Spring	04.03.25	2, 3 & 4	
	Year group GCSE options evening with students and parents	Spring	19.03.25	2, 3, 4, 5 & 7	Yes
	UEA assembly	Spring	06.03.25	2, 3, 4 & 7	Yes
	Into University- Business in Focus Trip	Spring	04.03.25	2, 4, 5, 6 & 7	Yes
	Music Industry Day	Spring	08.03.25	2, 4, 5, 6 & 7	Yes
	UEA Pathways Trip	Summer	21.05.25	2, 4, 5, 6 & 7	Yes
	UEA Trip- Health and Medicine Unlocked	Summer	04.07.25	2, 4, 5, 6 & 7	Yes
Further Education Lunch Time drop ins	All Year	03.11.24	2, 3, 4 & 7	Yes	
<b>Year 10</b> Focus: Employability skills including preparation for CV, applications, and interviews	Access to independent and impartial Advice and Guidance (Level 6)	All year	04.09.24	8	
	Career posters and displays in school corridors and classrooms	All Year	09.10.24	2 & 3	
	Access to resources and information in the careers area in the school library	All Year	04.09.24	2 & 3	
	Career of the week delivered in Tutor Time and through student emails.	All Year	30.10.24	2 & 4	
PHSE	Record of Achievement completion of future prospects and personal statement	Autumn	13.10.24	2 & 3	
	Completing the personality quiz on Unifrog	Autumn	20.10.24	2 & 3	
	Unifrog activities on post 16 pathways, CV builder and interview preparation	Autumn	20.10.24	2 & 3	

	Lessons: <ul style="list-style-type: none"> <li>• Rights and responsibilities</li> <li>• Consumer rights</li> <li>• Employment rights</li> </ul>	Spring	04.01.25	2 & 3	
	Work experience from the CET Employability booklet	Spring	04.01.25	2 & 3	
	Lessons: <ul style="list-style-type: none"> <li>• Time management</li> <li>• Dealing with exam stress and anxiety Critical thinking and fake news</li> <li>• CV Writing</li> <li>• LGBT rights and British Values</li> <li>• Writing a Personal Statement</li> </ul>	Summer	15.04.25	2 & 3	
CEIAG activities  Please note: Any company willing to give Year 10 students the opportunity to gain work experience for one week placement in July 2024 please contact <a href="mailto:careers@caisteracademy.org.uk">careers@caisteracademy.org.uk</a>	London including Lloyds of London and Lockton Companies Ltd Trip	Autumn	24.09.24	3, 4 & 5	Yes
	Army Assembly	Autumn	03.11.24	2, 3, 4 & 7	Yes
	Army Workshop	Autumn	17.11.24	2, 3, 4 & 7	Yes
	Employer Assembly	Autumn	11.10.24	2, 3 & 5	Yes
	Employer Assembly	Spring	11.11.24	2, 3 & 5	Yes
	UEA Booklet- Get Set Booklet	Spring	02.01.25	2, 3 & 4	
	Languages footballer Guest Speaker	Spring	24.01.25	2, 3, 4 & 5	
	Year assembly on National Apprenticeship Week (5 <sup>th</sup> -11 <sup>th</sup> Feb 2024) with ASK Apprenticeships*	Spring	05.11.24	2,3,4 & 7	Yes
	Tutor led activities during National Careers Week - (3rd-8th March 2025 Future First Alumni Videos	Spring	03.03.25	2,4 & 5	
	Army Workshop	Spring	09.02.25	2, 3, 4, 5 & 7	Yes
	East Coast Assembly	Spring	07.03.25	2, 4 & 5	Yes
Norfolk Skills and Careers Festival	Spring	08.03.25	2,3,4,5 & 7		

	Work Experience	Summer	01.07.25	5 & 6	
	Further Education Lunch Time drop ins	All Year	03.11.24	2, 3, 4 & 7	Yes
<b>Year 11</b> Focus: Ensuring a successful post 16 transition	Access to resources and information in the careers area in the school library	All Year	04.09.24	2 & 3	
	Access to independent and impartial Advice and Guidance (Level 6)	Autumn & Spring	20.09.24	8	
	Career posters and displays in school corridors and classrooms	All Year	09.10.24	2 & 3	
	Career of the week delivered in Tutor Time and through student emails.	All Year	30.10.24	2 & 4	
PHSE lessons	Post 16 application 6 lessons of support, through Help You Choose	Autumn	15.09.24	2 & 3	
	Unifrog activities on post 16 pathways, CV builder and interview preparation	Autumn	20.10.24	2 & 3	
	Record of Achievement completion of future prospects and personal statement	Autumn	13.10.24	2 & 3	
CEIAG activities  Please note: Any company with upcoming career opportunities are welcome to attend. For more information, please contact careers@caisteracademy.org.uk	Post 16 application support	Autumn	15.09.24	2 & 3	
	Year assembly on Higher education by UEA	Autumn	25.09.24	2, 3, 4 & 7	Yes
	Careers and raising achievement evening with students, parents and provider	Autumn	14.09.24	2, 3, 4, 5 & 7	Yes
	Apprenticeships and T level assembly delivered by ASK programme	Autumn	09.10.24	2, 3, 4 & 7	Yes
	Humanutopia- Life Skills, choices and future endeavors	Autumn	04.10.24	2, 3, 4 & 7	Yes
	Tutor led activities during National Careers Week (3rd-8th March 2025) Future First Alumni Videos	Spring	03.03.25	2, 4 & 5	
	East Norfolk Assembly	Spring	04.03.25	2, 3, 4 & 7	Yes
	Year assembly on National Apprenticeship Week (5 <sup>th</sup> -11 <sup>th</sup> Feb 2024) with ASK Apprenticeships*	Spring	05.02.25	2, 4 & 5	Yes

	NEET Provision 1-1's with East Norfolk	All Year	03.11.24	2, 3, 4 & 7	Yes
	Further Education Lunch Time drop ins	All Year	03.11.24	2, 3, 4 & 7	Yes

#### Gatsby Benchmarks

1. **A stable careers programme** Embedded, and understood by pupils, parents, teachers, and employers.
2. **Learning from career and labour market info** Access to info about study options and labour market opportunities.
3. **Addressing the needs of each pupil** Support is diverse and tailored to the needs of each pupil.
4. **Linking curriculum learning to careers** All subjects link their curricula to careers.
5. **Encounters with employers and employees'** First-hand opportunities to learn from employers.
6. **Experiences of workplaces** First-hand experiences of workplaces, e.g., through work experience.
7. **Encounters with Vocational and Higher Ed** First-hand contact with Vocational and Higher Education.
8. **Personal guidance** Guidance from an adviser when major study or career choices are made.

